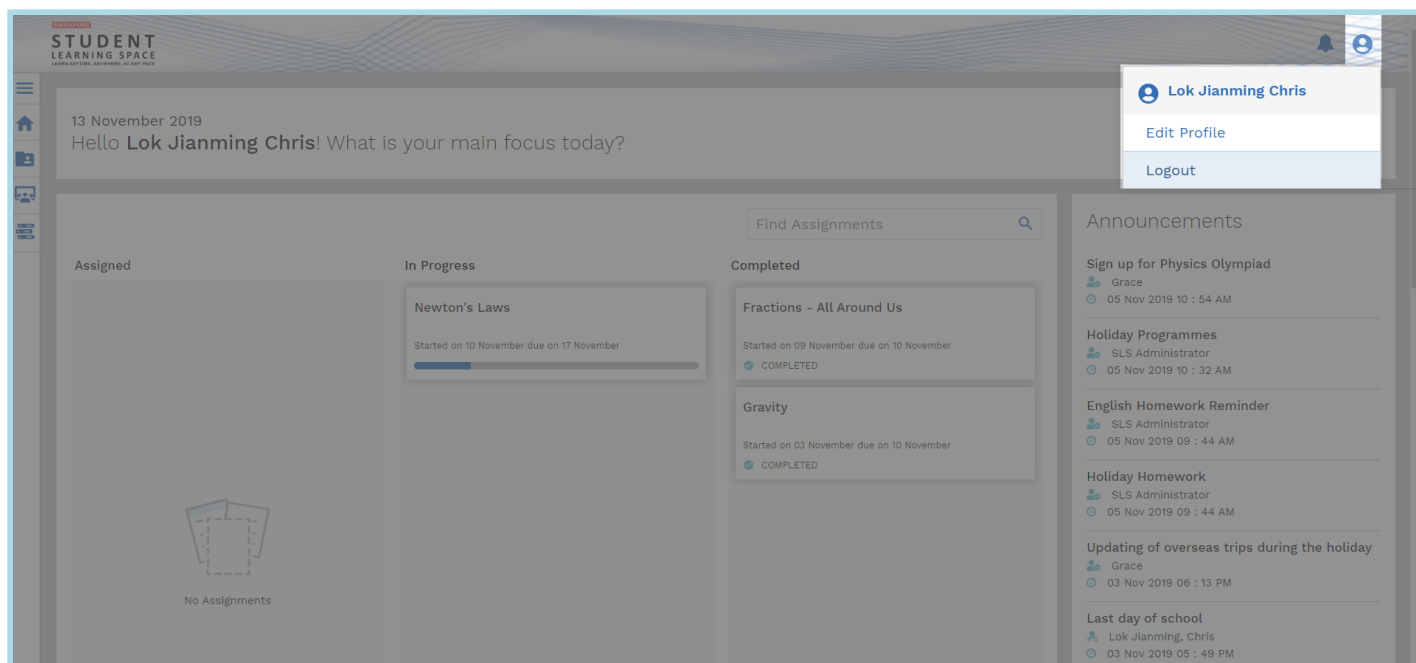


Set Password Reset Email Address


Home (../../index.html) / Student Features (../../student-features.html) / Set Password Reset Email Address

You should set a password reset email address in your profile. This will allow you to reset your password through a password reset link if you forget it.

To set your password reset email address:



The screenshot shows the SLS dashboard for user Lok Jianming Chris. The top right corner features a user profile dropdown menu with the following options: 'Lok Jianming Chris', 'Edit Profile', and 'Logout'. The dashboard includes sections for 'Assigned' (No Assignments), 'In Progress' (Newton's Laws), and 'Completed' (Fractions - All Around Us, Gravity). The right sidebar contains 'Announcements' such as 'Sign up for Physics Olympiad', 'Holiday Programmes', 'English Homework Reminder', 'Holiday Homework', 'Updating of overseas trips during the holiday', and 'Last day of school'.

1. On the top right corner of any SLS page, click on the button  followed by selecting **Edit Profile**.

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2. On the **Edit Profile** page, click the **Email Address** tab.
3. In the "Email Address" field, enter your email address.
4. Click **Save**.
5. An email with a verification code will be sent to your email address.

6. Enter the verification code into the pop up box.

7. Once verification is successful, a message will appear at the header. The verified email address will also be displayed in the "Email Address" field in subsequent log-ins.

Note: You must verify the email address before you can use it to reset your password.

While it is not a must to enter an email address, as this is the easiest and fastest method to reset your SLS password should you forget what it is.

A notification will appear to remind you each time you log in if an email has not be entered and verified.

